

EMERGENCY ACTION PLAN (EAP)



Emergency Action Plan (EAP)

- Deals with initial emergency
- Usually a very short term incident
- Focus is on preservation of life
- May require evacuation of building, dialing 911 for fire/police
- Examples: Fire, Earthquake, Active Shooter, Chemical Spill, Significant Power Outage



Continuity of Operations (COOP)

- Addresses the aftermath of an emergency (disaster recovery)
- Typical duration is between 2 and 30 days
- Ensures an agency can still perform its essential functions during a disruption
- Focus is on the timely and orderly recovery from an emergency or disruption
- Protects essential equipment and records

COOP is a Federal initiative that is also implemented by many state governments, including Delaware. All state agencies in Delaware are required to have an agency-specific COOP plan. The COOP plan is a detailed document that lists and prioritizes all the essential functions performed by the Department of Agriculture. The plan also details what resources are required to complete each essential function.